

Kay Road Elementary School Continuous Improvement Plan (0110)
Peach County School District (711)
2013-2018

System Continuous Improvement Plan Index

District Improvement Goal 1: All students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.

District Improvement Goal 2: All students will graduate from high school, college and career ready.

District Improvement Goal 3: All students will be taught by highly qualified teachers.

District Improvement Goal 4: All students will be educated in learning environments that are safe, drug free, and conducive to learning.

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Goal 1: All students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.

Performance Target: To increase percentage of all students meeting or exceeding state performance targets.

Baseline Data (FY12)

Action/Strategies	Professional Learning (Include funding source and cost)	Resources or Materials Needed (Include funding source and cost)	Positions Responsible	Timeline for Implementation	Means of Evaluation	Monitoring of Action/Strategies (Artifacts)	Evidence (Outcomes)
Building level experts and Instructional Facilitators lead training on effective implementation of CCGPS in Math, ELA and literacy standards	Monthly collaboration with teachers. (Sharing effective instructional strategies and Best Practices, Unit Building Planning and creating assessments)	Common Core Standards Teacher Computers Georgia Department of Education (GADOE) website and webinars; Georgia Public Broadcasting System (GPBS) videos;	Administrators Instructional Facilitators Building Level Experts	2011-2013 (monthly)	Units developed, Lesson plans, classroom observations and walkthroughs	Agendas, Sign-In sheets	Units
Effectively implement CCGPS math, ELA, and literacy standards.	Ongoing job embedded professional learning during common planning and after school; Peer Observations	CCGPS resources and GADOE website; Substitutes Title I Funds \$1,320	Administrators Instructional Facilitators	July 2012 and ongoing	Lesson plans; classroom observations; walkthroughs	Agendas; sign-in sheets, curriculum documents (instructional frameworks, pacing guides, instructional units, formative assessments)	Increased teacher effectiveness Increased student achievement
Implement and provide instruction for effective use of research-based programs and strategies: <ul style="list-style-type: none"> • Standards-based classroom (grades K-5) • Increased 	Administrators and teachers attend workshops focusing on research-based programs and strategies Conferences: GADOE Summer Leadership Academy, PAGE Summer Leadership	Registration, stipends and travel (FY13: Title I Funds \$16,000) Substitutes (FY13: Title I Funds \$800) Supplemental Instructional	Administrators Teachers Instructional Facilitators	July 2012 and ongoing	PL evaluation form, agendas, redelivery, walkthroughs, lesson plans	Lesson plans, redelivery agendas, sign-in sheets	Increased teacher effectiveness Increased student achievement

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Peach County School District (711)
2013-2018**

<p>Learning Time (grades K-5)</p> <ul style="list-style-type: none"> • Common planning for all core content teachers • Differentiated instruction • ½ Math Remediation Teacher for at risk math students • Class-size reduction teachers 	<p>Conference, GA Kindergarten Teacher Conference, International Reading Conference, National Science Teachers Conference, National Title I Conference, National Council of Teachers of Mathematics Conference, the Power of Student Engagement Conference (SDE) and TESOL Conference</p>	<p>Resources – Title I- \$6,000</p> <p>Salary for ½ Math Remediation Teacher – Title I - \$28,968</p> <p>Salaries for class-size reduction teachers (FY13: Title I Funds \$181,000)</p>					
<p>Provide technology and training needed to effectively utilize technology to promote student engagement, learning, and increase student achievement</p>	<p>Ongoing professional learning on use of technology as an instructional tool Conference: 1st Annual Griffin RESA Technology Drive-In Conference</p>	<p>Mini laptops, microscopes, headsets for computer lab, software – IXL and Brain Pop, Jr. , student response systems, interactive boards, etc. (FY13: Title I - \$ 15,200)</p>	<p>IT Department Administrators</p>	<p>Fall 2012 and ongoing</p>	<p>Agendas, sign-in sheets, purchase orders, Title I School Wide Plan</p>	<p>Walkthroughs, lesson plans, classroom observations</p>	<p>Teacher/student use of technology within the classroom and computer labs</p>
<p>Design and implement effective and balanced assessment techniques</p>	<p>Participation in GADOE Student Learning Objectives (SLO) Assessment Training</p> <p>Conduct regular data workshops with grade level teachers</p> <p>Training to develop assessments using ThinkGate and OAS</p> <p>Training on effective use a variety of test</p>	<p>Training Materials</p>	<p>Administrators</p> <p>Test Coordinators</p> <p>Instructional Facilitators</p> <p>Director of Support Services</p> <p>GADOE personnel</p>	<p>June 2012 and ongoing</p>	<p>Remediation and Enrichment plans</p> <p>Analysis of teacher’s use of assessment strategies and use of assessment based on data from Teacher Keys Effectiveness System (TKES)</p>	<p>Training agendas and sign-in sheets</p> <p>Unit plans</p> <p>Assessments developed</p>	<p>Increased student achievement</p> <p>Increased use of assessment strategies and assessment uses in the classrooms</p> <p>Increase in number of students meeting and exceeding performance targets on state</p>

**Kay Road Elementary School Continuous Improvement Plan (0110)
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	banks (ThinkGate, OAS and Write Score) Training teachers on Teacher Keys Effectiveness System (Assessment Strategies/Uses) Data Mining Workshop				walkthroughs and Formative observations Leader Keys Effectiveness System		assessments
Continued training for teachers and support staff on disaggregating and analyzing assessment data	Ongoing data analysis and data team training Training on data use, analysis of data, and use of assessment programs Data Mining Workshop	State Longitudinal Data System Assessment results Data graphic organizers	Administrators Testing Coordinator Data/Leadership Team Teachers Instructional Facilitators Assessment Director and Support Services	May 2012-ongoing	Completed data reports; school data presentations; observation of school data rooms	Training agendas and sign-in sheets; data rooms, school Data presentations; data usage reports	Increased student achievement Use of Data Rooms Data Presentations Increased student achievement
Continue to monitor implementation of school continuous improvement plans	Ongoing review of plans Technical Assistance Meetings (monthly)	School Improvement Plans Title I School Wide Plan Parent Involvement Action Plan	Leadership Team Title I Director School Council Parent Coordinator	Fall 2011 and ongoing	Monitoring of plans during technical assistance meetings	Agendas; sign-in sheets; School Improvement Plans; Title I School-wide Plan Checklist	Increased student achievement and Parent Involvement
Goal 2: All students will graduate from high school, college and career ready.							
Performance Target: To increase percentage the high school graduation rate to meet or exceed state performance targets.							
Action/Strategies	Professional Learning (Include funding source and cost)	Resources or Materials Needed (Include funding source and cost)	Positions Responsible	Timeline for Implementation	Means of Evaluation	Monitoring of Action/Strategies (Artifacts)	Evidence (Outcomes)

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Peach County School District (711)
2013-2018**

Provide additional opportunities for students to participate in advanced content coursework	Training for school-level personnel on advanced content coursework (i.e. Advanced Content, Gifted Cohort (MGRESA), etc.)	Training materials Class Rosters	Administrators Gifted Coordinator Instructional Facilitators Gifted/Gifted Cohort Teachers	Fall 2012 and ongoing	Differentiated lesson plans; classroom observations; student selection process	Agendas, sign-in sheets	Increased student achievement Increased number of staff Gifted Endorsement Increased number of students participating in advanced content coursework Increased post readiness scores for CCRPI
Expand student leadership opportunities	Share research-based strategies and programs to build student leadership capabilities	Website links; books; periodicals; articles Choosing Healthy Activities and Methods Promoting Safety (C.H.A.M.P.S.) 4-H	Administrators School Counselors Teachers	Fall 2012 and ongoing	Implementation of new student leadership programs and the number of students participating in the program.	Workshop agendas, meeting sign-in sheets Discipline Referrals	Increased student achievement Decrease in number of disciplinary referrals
Implement a drop-out prevention plan	School administrators and counselor will participate in CCRPI training and monitoring of each post readiness standard	Website links; books; periodicals; articles	Administrators School Counselors	September 2012 and ongoing	Numbers of students completing 5 th grade with cohort	Drop-out Prevention Plan Complete withdrawal records College and Career Readiness	Increased number of students completing K-5 (elementary) with cohort

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Peach County School District (711)
2013-2018

						Performance Index Reports (CCRPI)	
Implement Response To Intervention (RTI) with fidelity	Train school staff on effective use of RTI strategies and development of RTI plan	RTI manuals; GADOE webinars	Administrators Teachers RTI grade band leaders Counselor	September 2012 and ongoing	RTI files; number of students referred for testing; review of school RTI plan	Agendas; sign-in sheets; school RTI plan	Increased student achievement Increased number of students completing K-5 (elementary) with cohort
Implement effective career guidance for all students	Counselors participate in training and present career guidance lessons in the classrooms.	GADOE provided Career Guidance Lessons	Counselors Teachers	September 2012 and ongoing	College and Career Readiness Performance Index (CCRPI)	Implementation Schedule Lesson Plan Career Awareness Lesson Participation rosters	Increased student achievement Increased post readiness scores for CCRPI Career Awareness participation rosters
Increase family and community involvement	Parent coordinators provide strategies and workshops to increase family and community involvement Family Engagement Regional Meeting Monthly Parent Coordinator's Meetings National Conference Title I Conference	Parent Involvement Action Plan Family Engagement Regional Meeting – Title I \$50 National Title I Conference – Title I (\$2,000)	Parent Coordinator District Parent Coordinator Title I Director Administrators Teachers	Fall 2012 and ongoing	Parent Involvement Action Plan	Agendas; sign-in sheets; Parent Involvement Action Plan; Professional Learning Planning and Evaluation forms	Increased family and community involvement Increased student achievement

Goal 3: All students will be taught by highly qualified teachers.

Kay Road Elementary School Continuous Improvement Plan (0110)
Peach County School District (711)
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Performance Target: Continue to ensure that 100% of Kay Road Elementary teachers are highly qualified.							
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Retain highly qualified staff	Implement induction process	Human Resources (HR) materials; School Induction Plan	Administrators Teachers (Mentors)	Fall 2012 and ongoing	Teacher Retention Rate	Agendas, sign-in sheets	100% HIQ teachers and administrators Increased student achievement
Maintain current certification on all certified personnel	Monitor current certification on all certified staff GAPSC website	HR training materials HR assistance Professional Standards Commission	Principal	Fall 2012 and ongoing	List of certified personnel meeting certification requirements HIQ Data	Certified personnel list Data from GAPSC website	100% HIQ teachers and administrators
Goal 4: Operations will enhance learning environments that are healthy, safe, orderly, and conducive to learning.							
Performance Target: To reduce student discipline referrals and the number of student/adult accidents annually.							
Action/Strategies	Professional Learning (Include funding source and cost)	Resources or Materials Needed (Include funding source and cost)	Positions Responsible	Timeline for Implementation	Means of Evaluation	Monitoring of Action/Strategies (Artifacts)	Evidence (Outcomes)
Review and refine school wide discipline plans and provide monthly data analysis to the school leadership team	School staff will attend training on data analysis on discipline data	Review and refine school wide discipline plans and provide monthly data analysis to the school leadership team	Administrators will attend training on data analysis on discipline data	Review and refine school wide discipline plans and provide monthly data analysis to the District leadership team Fall 2012-ongoing	Administrators will attend training on data analysis on discipline data	Review and refine school wide discipline plans and provide monthly data analysis to the District leadership team	Administrators will attend training on data analysis on discipline data
Schools will maintain	Ongoing monitoring of	GAC manuals	Principal	Fall 2011 - ongoing	GAC checklist	GAC certificate for	GAC certificate for

**Kay Road Elementary School Continuous Improvement Plan (0110)
Peach County School District (711)
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Georgia Accrediting Commission (GAC) certificate by implementing requirements of GAC	GAC school checklist	GAC checklist	Assistant Principal Lead Custodian			the school	the school
Implement and follow the Georgia Emergency Management Agency (GEMA), district and local school guidelines <ul style="list-style-type: none"> Establishes and enforces rules and policies to ensure a safe, secure, efficient, and orderly facility and grounds. 	Monitor requirements of GEMA guidelines Familiarize staff with GEMA guidelines and updates Awareness with School Council	GEMA guidelines Peach County Schools Crisis Response Plan Kay Road Elementary Crisis Response Action Plan	Principal Assistant Principal Director of Operations	Summer 2012 annually	Completed Crisis Response Action Plan	Completed Crisis Response Action Plan, agendas, sign-in sheets, drill schedule	GEMA certificate school level
Monitor building for cleanliness to ensure healthy environment using best practices and safe methods	School level custodians will attend annual training on Cleaning Industry Management Standards (CIMS)	Weekly building monitoring checklist Training schedule	Principal Assistant Principal Lead Custodian	Summer 2012-ongoing	Observations checklists Periodic inspections	Satisfactory completion of the CIMS checklist	Decrease in number of student/adult accidents
Provide bus safety training in accordance to GADOE guidelines to all students.	Review step-by-step instructions provided by GADOE	GADOE guidelines In-focus Projector Laptop Computer	Administrators Physical Education Teachers Director of Transportation	Fall 2012 - ongoing	Report signifying completion of Safety Training	Sign-off sheet completed by Physical Education Instructors	Decrease in number of student/adult accidents