



Article Submission

Please use this form to submit articles and photos from the school level.

School or Department: _____

Submitted by: _____

Date Submitted: _____

Who is in the article?

Student (name, grade); Teacher (name, grade level(s), subject(s)); Employee (name, position):

What is the topic for the article? (Give as many details as possible; use additional paper if needed).

When did this story occur? (Date/time of the article topic): _____

Where did this story occur? (Building, city/state, on campus, etc.): _____

Acknowledgements (Thank business supporters, participants, volunteers, etc.): _____

Photo information (If photo features 1-6 people or if photos are of honor roll students, please submit the names and description of each person. Honor roll names can be sorted by grade level. Photos with more than 6 people should be accompanied by a description of the group only.) _____

Please send all completed submission forms and/or photos to Sara Mason by email: smason@peachschools.org.

Deadlines for Local Newspapers

The Telegraph: Friday by 2:00 pm

The Leader Tribune: Thursday by 12:00 noon

Byron-Centerville Patriot: Tuesday by 2:00 pm

Each newspaper allots space for school news; however, all articles submitted may not appear in the final edition of each paper due to the editors' choice and/or space or time constraints. Articles submitted to The Telegraph's Neighbors/Cut 'Em Out section can take 3-6 weeks to appear in the newspaper.