Peach County Schools
Learning Today - Leading Tomorrow!

Resignation/Retirement Form

This Form Must Be Forwarded to The Human Resources Department Immediately Or Attached in the Google Form for Employee Actions!

Name: _____ Position: _____

School or Department: _____

Today's Date: _____ Effective Date of Resignation: _____
(Last Date Employed by BCPS)

Reason(s) For Resigning: (Please Check And/Or Complete The Information Requested)

- Transfer to another School System: _____

  Name of School System: _____ State: _____

- Promotion to an administrative position: _____ Title: _____

  Name of School System: _____ State: _____

- Transfer of spouse: _____

- Leaving the state: _____ State: _____

- Leaving education profession: _____

- Retirement: _____

- Other reason (explain): _____

_____ _____
Last Four Digits of SSN Signature of Employee

Address: _____

Signature of Principal or Supervisor: _____ Date: _____

Human Resources Approved: _____

Date: _____ Administrator: _____

1088 Tulip Drive | Fort Valley | GA 31030 | Phone: 478-825-5933 | Fax: 478-825-9970 | www.peachschools.org