

General FVMS Media Center Student Policies and Rules

Operating Hours

Monday-Friday

7:00 a.m.- 3:00 p.m.

Book Checkout and Overdue Fines

-Students may checkout 2 books for up to 2 weeks. Please return or renew your book by the date that will be stamped on your reading log.

-We do not charge overdue/late book fines.

-If a student loses a book, they must pay for it by the end of the school year or they will not be able to check out any more books.

Computer Use

-Students must have a signed Internet usage form on file before using the computers.

Printing

Students may print school related material from the computers in the media center.

Media Center Rules for Students

- You must have a pass to come to the media center.
- No eating or drinking is permitted (except on special occasions).
- Please come in quietly and work quietly.
- True Trojan behavior is expected.
- Please place books you are returning in the Book Drop (at the circulation desk)
- Keep the shelves neat. Use the shelf markers. If you pull a book from the shelf, place the shelf marker in its place so you can put it back in the same spot.
- Please enter the media center through the main entrance. You may use the back door only as an exit.